



**IM&M SUITE**  
INTELLIGENT MANAGEMENT & MOVES

# Employee Reservation

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Technology for a new working world



# Going back to work

There are two main types of people those that are concerned about going back to work and their safety on public transport and in the workplace and those that are going stir crazy and want to go back to work no matter the consequences.

Whilst a lot of us used to think that working from home would be great, the reality is that most homes are not set up for long term working. A recent survey suggested one of the biggest problems with working from home was lack of a good chair to sit in for long periods of time whilst working.

So, what do we need to do to encourage people to return to work:

1. Risk mitigation, in order to eliminate the risk, we need to be flexible and allow those workers who can work from home to continue to do so, however, working from home comes with its own set of risks and these need to be assessed.
2. Team working, may need to involve staggering working hours of groups of employees in order to reduce the number of workers coming into pinch points in the office. Employers might also consider creating "fixed teams" to ensure that it is easier to minimise and trace contact
3. Paperless office by turning printers off to encourage users to go paper less, thus avoiding contact with devices that may have been touched by someone who has contracted the virus.

4. Leaving space between desk by taking desk out of action automatically, either setting desk for Monday, Wednesday, Friday etc. or maybe one week on one week off with time for cleaning in between. IM&M way to work enables you to manage and implement this quickly and efficiently.
5. Only have visitors if absolutely necessary and where possible ask them to come in and leave via a different route to your staff. Ensure that they self-certify that they have not been in contact with anyone that has symptoms of Covid and ensure that the minimum number of employees come into contact with the visitors.

Above all keep your employees informed and updated on all the changes and what they need to do, one of our partners has a great employee engagement App, that compliments your internal solutions and enables remote communication and training for all your staff.

Learn more at:  
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